

Volunteer Information Sheet

Dartmouth Heritage Museum
 "Evergreen" House
 26 Newcastle Street
 Dartmouth, N.S.
 B2Y 3M5
 Tel: (902) 464-2300
 Fax: (902) 464-8210



Date: _____

E-Mail: dhmuseum@ednet.ns.ca

Web: www.dartmouthheritagemuseum.ns.ca

Name: _____

Address: _____

Phone: _____

E-Mail: _____

1. Have you ever been a volunteer before? _____ Where? _____

2. The following is a list of our most needed volunteer jobs. Can you help us with any of them?
- front desk school programs gardening/grounds fund raising
 - museum guides photography graphic design special events
 - vehicle/transportation exhibit set up/dismantle cataloguing inventory research
 - programming/database demo crafts committee support web design
 - catering/hospitality

3. Is there any special skill you would be willing to bring to us?

4. Please check the most suitable days and times to volunteer:

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
am							
pm							

(although open Tues. – Sat., 10 am – 5pm, some of our volunteer jobs can be anytime throughout the week)

5. Approximately how many hours per week/month would you like to give? _____

6. Please list 2 references of those who are familiar with your character.

Reference #1 _____ Phone: _____

Reference #2 _____ Phone: _____

I understand that:

The information that I have provided may be verified, if necessary, by contacting persons or organizations named in this application. I hereby release and agree to hold harmless from liability any person or organization that provides information. I also agree to hold harmless the Dartmouth Heritage Museum Society and the officers, employees, and volunteers thereof.

X _____

Signature of Applicant

Date

Please mail or drop off your completed form to the address above.

Welcome!

Thank you for your interest in becoming a volunteer with us. The Dartmouth Heritage Museum is a wonderful team of Board, Staff, and Volunteers who are always willing to expand our family.

We have many different types of volunteers, front desk, tour guides, school programming, graphic and web design, transportation, fundraising, gardening, cooking, sewing... Each volunteer comes with their own unique talents and we would like to know how you would like to help us! This document will give you a quick idea of how we operate and how you might fit nicely!

The Dartmouth Heritage Museum Society was founded in 1999 to operate the Dartmouth Heritage Museum and the two heritage homes, Evergreen House and Quaker House. The museum complex acquires, preserves, interprets, displays and makes accessible material related to the cultural heritage of the Dartmouth area. All this is run by a volunteer board of directors, two full time staff and an active volunteer committee.

There are many opportunities for volunteers to become involved in the day-to-day running of the museum and the two heritage homes.

We encourage you to complete the attached Volunteer Information Sheet so that we may begin the process of interview and orientation.

Help us preserve our heritage!



Evergreen House



Quaker House